

**MINUTES OF MEETING  
URBAN ORLANDO COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Urban Orlando Community Development District was held Wednesday, July 20, 2022, at 8:30 a.m. at Grace Hopper Hall, 1913 Meeting Hall, Orlando, Florida 32814.

Present and constituting a quorum were the following:

Diana Pienaar	Chairman
Jim Schirtzinger	Vice Chairman
Kristin Chapman	Assistant Secretary
Anne Coppenhaver	Assistant Secretary
Matthew Williams	Assistant Secretary

Also present, either in person or via communication media technology, were the following:

Sean Israel	District Manager
Angel Montagna	District Manager
Brenda Burgess	Project Manager, Inframark
Tucker Mackie	District Counsel
Bill Patterson	Direct Agent

*This is not a certified or verbatim transcript, but rather represents the context and summary of the meeting. The full meeting is available in audio format upon request. Contact the District Office for any related costs for an audio copy.*

**FIRST ORDER OF BUSINESS**

**Call to Order and Roll Call**

Ms. Pienaar called the meeting to order at 8:30 a.m.

Mr. Israel called the roll to establish a quorum.

**SECOND ORDER OF BUSINESS**

**Residential Owners Association**

There being no comments, the next item of business followed.

**THIRD ORDER OF BUSINESS**

**Audience Comments on Agenda Items**

There being no audience, the next item of business followed.

**FOURTH ORDER OF BUSINESS**

**Consent Agenda**

**A. Minutes from the June 15, 2022, Meeting**

There were no comments on the minutes.

On MOTION by Ms. Chapman, seconded by Ms. Coppenhaver, with all in favor, unanimous approval was given to accept the minutes, as presented.
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**B. Approval of Check Register and Invoices**

There were no comments or questions on the check register or invoices.

On MOTION by Ms. Chapman, seconded by Mr. Schirtzinger, with all in favor, unanimous approval was given to the invoices and check register, as presented.

**FIFTH ORDER OF BUSINESS Business Items**

**A. Landscaping Authorizations – July**

Mr. Patterson stated with three months remaining, there is \$61,000 remaining in the budget, and presented the following proposals to the Board.

**i. OUC Buffer Mainline Break Proposal**

Mr. Patterson presented a proposal for the OUC Buffer Mainline Break Repair

On MOTION by Mr. Schirtzinger, seconded by Ms. Coppenhaver, with all in favor, unanimous approval was given to the proposal for the OUC buffer mainline break repair.

**ii. 3-inch Mainline Break on Culver Road**

On MOTION by Mr. Schirtzinger, seconded by Ms. Coppenhaver, with all in favor, unanimous approval was given to the proposal for the mainline break repair on Culver Road.

**iii. Irrigation Controller Replacement due to Lightning**

On MOTION by Mr. Schirtzinger, seconded by Ms. Coppenhaver, with all in favor, unanimous approval was given to the proposal for the irrigation controller.

**iv. Brightview #7865235, New Broad Street Median**

On MOTION by Ms. Coppenhaver , seconded by Ms. Chapman, with all in favor, unanimous approval was given to the Brightview proposal #7865235 for \$1548.07.

**v. Brightview #7865279, New Broad Street Median (Second Island)**

On MOTION by Ms. Chapman, seconded by Ms. Coppenhaver, with all in favor, unanimous approval was given to the Brightview proposal #7865279 for \$5142.43.

**vi. Brightview #7865297, Meeting Place Median Enhancement**

On MOTION by M. Coppenhaver, seconded by Ms. Chapman, with all in favor, unanimous approval was given to the proposal Brightview proposal #7865297 for \$8,872.40.

**vii. Brightview #7865310, Meeting Place Islands Enhancement**

On MOTION by Mr. Schirtzinger, seconded by Ms. Coppenhaver, with all in favor, unanimous approval was given to Brightview proposal #7865310 for \$7,686.54.

**viii. Brightview #7865572, Removing Dead and Planting New Trees**

On MOTION by Mr. Schirtzinger, seconded by Ms. Chapman, with all in favor, unanimous approval was given to Brightview Proposal #7865572 for \$7,336.27.

**x. DRS Construction of Central Florida Inc. #4142, Clean Monument Signs**

On MOTION by Ms. Chapman, seconded by Ms. Coppenhaver, with all in favor, unanimous approval was given to the DRS Construction proposal for \$3625.00.

**SIXTH ORDER OF BUSINESS**

**Staff Reports**

**A. District Agent**

**i. Grounds Maintenance Updates**

Mr. Patterson reviewed the maintenance update report for the Board.

A couple of residents complained about overspray with the seal coating.

Ms. Chapman asked about the City painting the fire hydrants. A discussion ensued on the City workorder system.

**ii. Budget Report**

This report is in the agenda package for Board review.

**iii. OPD Report**

This report is in the agenda package for Board review.

**B. District Manager**

**i. Acceptance of June 2022 Financial Statements**

There were no questions or comments on the financial statements.

On MOTION by Mr. Schirtzinger, seconded by Ms. Chapman, with all in favor, unanimous approval was given to accept the June 2022 financial statements.

**ii. Discussion of the Fiscal Year 2023 Approved Budget.**

Ms. Coppenhaver asked what special assessments are. Ms. Burgess explained the assessment is based on benefit. Ms. Coppenhaver asked, what is a benefit. Ms. Burgess explained benefits as streetlights, access to sidewalks, landscaping, infrastructure, and assets of the District.

**C. District Counsel**

Ms. Mackie had nothing to report to the Board.

**D. District Engineer**

A replacement for Mr. Woods attended the meeting to review the engineer’s report for the Board.

A discussion took place on the asphalt meeting at 5375 Arsdale Lane. The meeting went well.

**SEVENTH ORDER OF BUSINESS                      Supervisor Comments**

There being no comments, the next item of business followed.

**EIGHTH ORDER OF BUSINESS                      Adjournment**

On MOTION by Ms. Pienaar, seconded by Ms. Chapman, with all in favor, the meeting was adjourned at approximately 9:16 a.m.
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Angel Montagna, Secretary

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Diana Pienaar, Chairman